

## FUNCTIONAL RESUME

### JEFFERY MORGAN

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### OBJECTIVE

Diesel Mechanic

### SUMMARY OF QUALIFICATIONS

- Twenty-six years experience as a Diesel Mechanic.
- Familiar with the proper use of diagnostic equipment to troubleshoot engine, hydraulic, electrical system and power generator problems.
- Skilled at repairing, removing and replacing parts, engines and transmissions.

### WORK EXPERIENCE

#### Diesel Mechanic, U. S. Army, 1985–2011

##### Troubleshooting

- Used test measuring and diagnostic equipment to locate, analyze and repair problems.
- Proficient at reading technical publications and schematic diagrams to troubleshoot and fix engines, transmissions, front and rear differentials, steering, air and hydraulic brakes, suspensions, clutches and hydraulic cylinders.

##### Repair and Maintenance

- Maintenance supervisor of a seven-person team. Counseled and evaluated employee job performance; implemented disciplinary actions. Prepared monthly evaluation reports.
- Trained, advised on and inspected troubleshooting and quality control procedures.
- Maintained a fleet of 120 vehicles and power generators rated at 1.5 to 200 kilowatts. Sustained equipment readiness rate at 97%, well above the Army's standard of 90%.
- Scheduled maintenance using annual, semi-annual and Maintenance Action Code (MAC) allocation charts.
- Conducted preventive maintenance checks, repairs and services on vehicles.
- Repaired, removed and replaced diesel engines, fuel pumps, transmissions, front and rear differentials and clutches. Ordered replacement parts and equipment.

- Conducted monthly inventory on storeroom equipment—achieved 100% accuracy.

### **Specialized Equipment Knowledge**

- Proficient with hand tools, air and electrical power tools, hydraulic lifts, overhead cranes, wreckers,  $\frac{3}{4}$  inch socket sets and ratchets, welding equipment and history trailer. Always used correct safety measures.

### **EDUCATION AND SPECIALIZED TRAINING**

- Diesel Maintenance Supervisor Course, U.S. Army
- Maintenance Management Operation Course, U.S. Army
- Power Generator Equipment Repair Courses, U.S. Army
- Light Wheeled & Power Generator Mechanic, U.S. Army
- Diploma, Huntington High School, Shreveport, LA